Public Document Pack

City of Westminster

Council Agenda

Title:	**Annual Council Meeting**
Meeting Date:	**Wednesday 21st April, 2021**
Time:	**7.00 pm**
Venue:	**This will be a virtual meeting**
Members:	**All Councillors are hereby summoned to attend the Meeting for the transaction of the business set out.**

This will be a virtual meeting and members of the public and press are welcome to follow the meeting and listen to the discussion.

This meeting will be live streamed and recorded.

To access the recording after the meeting please revisit the link.

If you require any further information, please contact the Committee Officer, Reuben Segal, Head of Committee and Governance Services.

Email: rsegal@westminster.gov.uk Tel: 07890 380137
Corporate Website: www.westminster.gov.uk

1. ELECTION OF THE LORD MAYOR OF WESTMINSTER

2. APPOINTMENT OF RELIEF CHAIRMAN

To appoint a Relief Chairman.

3. MINUTES

(Pages 5 - 14)

To sign the Minutes of the Meeting of the Council meeting held on 3 March 2021.

4. LORD MAYOR'S COMMUNICATIONS

(a) Statement of Condolence, HRH Prince Philip, Duke of Edinburgh

(b) Civic Engagements

The Lord Mayor to report that, on November 2nd, he attended the NWEC Oxford Street Lights event.

The Lord Mayor to report that, on November 3rd, he attended a tour of Chinatown and a luncheon arranged by CIAC and the LCCA.

The Lord Mayor to report that, on November 4th, he attended the CAPCO Armistice Day event in Covent Garden.

The Lord Mayor to report that, on November 5th, he visited the Field of Remembrance at Westminster Abbey.

The Lord Mayor to report that, on November 11th, he attended a Service to Mark the Centenary of the Burial of the Unknown Warrior at Westminster Abbey.

The Lord Mayor to report that, on November 20th, he visited St Mary of the Angels School, Bayswater, for a Poetry Society performance by Year 6.

The Lord Mayor to report that, on December 2nd, he attended the NWEC Bond Street Christmas event. On the same day he also attended an interview with the One Show in Trafalgar Square.

The Lord Mayor to report that, on December 3rd, he was interviewed by London Live in Trafalgar Square.

The Lord Mayor to report that, on December 4th, he attended the opening of a new playground in Paddington Rec. On the same

day he also attended the Tachbrook Street Christmas event.

The Lord Mayor to report that, on December 5th, he attended the NWEC Regent Street traffic-free day event.

The Lord Mayor to report that, on December 10th, he attended the Concord London Marylebone Square 'Breaking Ground; event.

The Lord Mayor to report that, on December 20th, he attended a Carol Service at St John's Hyde Park.

The Lord Mayor to report that, on December 22nd, he attended the AGE UK Christmas volunteer event at St John's, Hyde Park.

The Lord Mayor to report that, on December 24th, he attended a Service of Lessons and Carols at Westminster Abbey.

The Lord Mayor to report that, on March 16th, he attended a promotional event for Westminster Wheels in Church Street.

The Lord Mayor to report that, on April 1st, he attended the Maundy Thursday Eucharist Service at the Abbey.

5. RESIGNATION OF COUNCILLOR ANDREA MANN

To note that Councillor Andrea Mann (Churchill Ward) resigned on the 15th March 2021 and a by-election for the vacancy will be held on 6th May 2021.

6. DECLARATIONS OF INTEREST

7. STATEMENT ON URGENT MATTERS

With the approval of the Chairman of the meeting, the Leader of the Council may make a statement on an urgent matter and the Leader of the Opposition will have an equivalent right of reply.

8. CONSTITUTIONAL MATTERS - ANNUAL REVIEW OF SEATS ALLOCATED TO POLITICAL GROUPS ON STANDING COMMITTEES **(Pages 15 - 28)**

To receive and consider the report and recommendations of the Chief Executive and the Director of Law on constitutional issues that require a decision.

9. FUTURE POLICY PLAN **(Pages 29 - 34)**

To consider any items chosen for debate from the attached Future Policy Plan.

10. ADOPTION OF WESTMINSTER'S CITY PLAN 2019-40 AND POLICIES MAP **(Pages 35 - 36)**

To receive, consider and debate, if chosen, the following report from the Cabinet Member for Business, Licensing and Planning which contains a recommendation to the council for decision.

11. DESIGNATION OF AN AREA FOR ADDITIONAL LICENSING OF HOUSES IN MULTIPLE OCCUPATION (HMOS) (TO FOLLOW)

To receive, consider and debate, if chosen, a report from the Cabinet Member for Communities and Regeneration which contains a recommendation to the Council for decision.

64 Victoria Street
London, SW1E 6QP
13 April 2021

Stuart Love
Chief Executive

CITY OF WESTMINSTER

MINUTES OF PROCEEDINGS

At the virtual Meeting of the Council of the City of Westminster held at 7.00 pm on Wednesday 3rd March, 2021

PRESENT

The Lord Mayor, Councillor Jonathan Glanz

COUNCILLORS

Heather Acton
Ian Adams
Nickie Aiken
Barbara Arzymanow
Timothy Barnes
Geoff Barraclough
Richard Beddoe
Rita Begum
David Boothroyd
Iain Bott
Margot Bright
Susie Burbridge
Ruth Bush
Nafsika Butler-Thalassis
Melvyn Caplan
Maggie Carman
Danny Chalkley
Antonia Cox
Lorraine Dean
Tony Devenish
Paul Dimoldenberg
Richard Elcho
Christabel Flight
Peter Freeman
Murad Gassanly
Jim Glen
Matthew Green
Lindsey Hall
Angela Harvey
David Harvey
Elizabeth Hitchcock
Adam Hug
Louise Hyams
Aicha Less
Pancho Lewis
Andrea Mann
Patricia McAllister
Guthrie McKie
Tim Mitchell
Gotz Mohindra
Eoghain Murphy
Matt Noble
Emily Payne
Papya Qureshi
Robert Rigby
Rachael Robathan
Tim Roca
Ian Rowley
Karen Scarborough
Mark Shearer
Selina Short
Andrew Smith
James Spencer
Paul Swaddle, OBE
Hamza Taouzzale
Aziz Toki
Judith Warner
Jacqui Wilkinson

APOLOGIES: Councillor Shamim Talukder

1 APPOINTMENT OF RELIEF CHAIRMAN

1.1 It was moved by the Lord Mayor and seconded by Councillor Paul Swaddle that Councillor Angela Harvey be elected as Relief Chair.

1.2 Motion put, and on a show of hands, declared **CARRIED**.

2 MINUTES

2.1 **RESOLVED:** The minutes of the proceedings at the Council meeting on Wednesday 20 January 2021 were, with the assent of the Members present, signed by the Lord Mayor as a true record of the proceedings.

3 DECLARATIONS OF INTEREST

3.1 There were no declarations of interest.

4 CABINET REPORT

4.1 The report of the Cabinet on 15 February 2021 was submitted. Paragraphs 1-6 were considered together.

4.2 Councillor Rachael Robathan spoke in favour of the recommendations set out in the Cabinet report which was seconded by Councillor Melvyn Caplan.

4.3 Following debate, to which Councillor Robathan replied, the Lord Mayor put the amendment to the recommendations in paragraph 1 of the Cabinet report moved by Councillor Adam Hug and seconded by Councillor David Boothroyd to a vote and on a recorded vote there voted:

Paragraph 1: Text of amendment to be moved by Councillor Adam Hug and seconded by Councillor David Boothroyd

1. In recommendation 1) of the Cabinet, paragraph 1, leave out from "£463.90" to the end, and insert "£461.66 for 2021/22, an increase of £13.45 (3%) for the Social Care precept and frozen for general purposes;"

2. In paragraph 8, add at end "be reduced to £182.445m following the following amendments:

   Additional savings

   Senior Management Review £175,000
   Review of the Communications function £115,000
   Deletion from the Members' Allowances budget of the posts of Vice Chair of Planning and Vice Chair of Licensing £10,000

Vote 1 - Amended

For the recommendations: Councillors Dimoldenberg, Boothroyd, Toki, Noble, Hug, Bush, Lewis, Roca, Carman, Mann, McKie, Butler-Thalassis, Taouzzale, Freeman, Begum and McAllister

Against the recommendations: Councillors Swaddle, Mitchell, Mohindra, Spencer, Robathan, Glen, Beddoe, Caplan, Aiken, Gassanly, Green, Rigby, Dean, Short, Payne, Hall, Wilkinson, Smith, Barnes, Elcho, Burbridge, Acton, Shearer, Murphy, Bott, Hitchcock, Arzymanow, David Harvey, Angela Harvey, Hyams, Warner, Chalkley, Rowley, Bright and Cox

Absence or not voting: The Lord Mayor and Councillors Adams, Devenish, Talukder, Barraclough, Less, Qureshi, Flight and Scarborough.

4.4 The Lord Mayor then put the recommendations in paragraph 1 of the Cabinet report as unamended to a vote and on a recorded vote there voted:

Vote 2 – Unamended

For the recommendations: Councillors Payne, Green, Swaddle, Mitchell, Mohindra, Elcho, Smith, Murphy, Robathan, Hall, Caplan, Hyams, Short, David Harvey, Barnes, Gassanly, Wilkinson, Freeman, Dean, Bott, Aiken, Hitchcock, Warner, Chalkley, Glen, Cox, Rigby, Angela Harvey, Beddoe, Spencer, Shearer, Bright, Arzymanow, Burbridge, Flight, Adams, Scarborough and Rowley

Against the recommendations: Councillors Boothroyd, Taouzzale, Roca, Toki, Dimoldenberg, Hug, Noble, Less, Begum, Barraclough, McKie, Mann, Lewis, Carman, Bush and Butler-Thalassis

Absence or not voting: The Lord Mayor and Councillors Devenish, Acton, McAllister, Qureshi and Talukder

4.5 The Lord Mayor declared the recommendations in paragraph 1 of the Cabinet report as unamended **ADOPTED.**

RESOLVED:

<u>Council Tax</u>

1) That the council tax for a Band D property be agreed at £463.90 for 2021/22, an increase of £13.45 (3%) for the Social Care precept and £2.24 (0.5%) for general purposes;

2) That, subject to the previous resolution, the council tax for the City of Westminster, excluding the Montpelier Square area and Queen's Park Community Council, for the year ending 31 March 2022, be as specified in the Council Tax Resolution in Appendix 6 to the Section 151 officer's report.

3) That the Precepts and Special Expenses be as also specified in Appendix 6 to the Section 151 officer's report for properties in Montpelier Square and the Queen's Park Community Council;

4) That the formal resolution for 2021/22 attached at Appendix 6 to the Section 151 officer's report including the council tax requirement of £62.078m be agreed;

5) Noted the proposed Greater London Authority precept (Band D) of £363.66, an increase of £31.59 rise in the adjusted Band D Precept;

6) That the Council continues the Westminster Community Contribution to allow the most expensive (Band H) properties in the City to voluntarily contribute towards supporting discretionary services that support the three priorities of youth services, helping rough sleepers off the streets and supporting people who are lonely and isolated;

Revenue Budget

7) Noted the views of the Budget Task Group set out in Appendix 7 to the Section 151 officer's report;

8) That the proposed General Fund net budget requirement of £182.745m summarised in Appendix 4 to the Section 151 officer's report.

9) That the savings and growth proposals for 2021/22 to 2023/24 set out in Appendix 1, 2 and 3 to the Section 151 officer's report is approved;

10) That the Equality Impact Assessments included in Appendix 5 to the Section 151 officer's report be received and noted to inform the consideration of the budget;

11) Noted the Housing Revenue Account Business Plan 2021/22 and 30-Year Housing Investment Plan presented concurrently to Cabinet on 15 February 2021 that recommends the HRA budget and rent levels for 2021/22;

Capital Programme

12) Noted the Capital Strategy 2021/22 to 2025/26, forecast position for 2020/21 and future years' forecasts summarised up to 2034/35 report also presented to Cabinet on 15 February 2021 that recommends the Council's capital programme and financing;

Reserves, Balances and Budget Estimates

13) Noted the reserves policy as set out in section 13 of the Section 151 officer's report;

14) Noted the views of the Section 151 Officer with regards to estimates underpinning the proposed budget changes and reserves levels in section 13 of his report;

Treasury Management and Investment Framework

15) Noted the Treasury Management Strategy for 2021/22 including the annual investment strategy, borrowing limits and prudential indicators summarised in this report and set out detail in a concurrent report on this agenda;

16) Noted the 2021/22 Integrated Investment Framework report also concurrently on this agenda, which sets out the policies and framework for future investment decisions for the Council.

4.6 The Lord Mayor put the recommendations in paragraph 2 of the Cabinet report, Capital Strategy Report 2021-2022 to 2025-2026, Forecast position for 2020-2021 and Future Years' summarised up to 2034-2035 to the vote and there being no objections declared the recommendations **ADOPTED.**

RESOLVED

That full Council:

1) Approved the capital strategy as set out in Appendix 2 to the report.

2) Approved the capital expenditure for the General Fund as set out in Appendix A to Appendix 2 for 2021/22 to 2025/26 and future years to 2034/35.

3) Approved that all development and investment projects, along with all significant projects follow the previously approved business case governance process as set out in section 8 of Appendix 2 to the report.

4) Approved that no financing sources, unless stipulated in regulations or necessary agreements, are ring fenced.

5) Approved the council plans to continue its use of capital receipts to fund the revenue costs of eligible proposals (subject to full business cases for each project). This comes under the MHCLG Guidance on the Flexible Use of Capital Receipts (FCR).

6) Approved the proposed financing of the capital programme and revenue implications as set out in section 13 of Appendix 2 to the report.

7) Approved the financing of the capital programme being delegated to the Executive Director of Finance and Resources to provide sufficient flexibility to allow for the most effective use of Council resources.

4.7 The Lord Mayor put the recommendations in paragraph 3 of the Cabinet report, Housing Revenue Account Business Plan 2021/22 and 30-Year Housing Investment Plan and there being no objections declared the recommendations **ADOPTED.**

RESOLVED:

That the full Council:

1) Approved the HRA revenue budget for 2021-22 (Table 2 and Appendix 3 to the report we considered)

2) Noted the HRA 5-year revenue budgets for 2021-22 to 2025-26 (Table 2 and Appendix 2 to the report we considered)

3) Noted the HRA 30-year revenue budgets for 2021-22 to 2050-51 (Appendix 3 to the report we considered)

4) Approved the HRA 5-year Capital Programme for a total of £952.30m (Appendix 4 to the report we considered)

5) Noted the 30-year Capital Programme for 2021-22 to 2050-51 (Appendix 4 to the report we considered)

6) Noted a rent increase of 1.5% from April 2021 as applicable under the Welfare Reform and Work Act 2016.

7) Noted the HRA reserves and balances for the 5-year Business Plan (Table 6 to the report we considered).

4.8 The Lord Mayor put the recommendations in paragraph 4 of the Cabinet report, Treasury Management Strategy Statement for 2021/22 to 2025/26 to the vote and there being no objections declared the recommendations **ADOPTED.**

RESOLVED:

That full Council:

1. Approved the Treasury Management Strategy Statement;

2. Approved the borrowing strategy and borrowing limits for 2021/22 to 2025/26 set out in section 6 to Appendix 4.

3. Approved the prudential Indicators set out in section 8 to Appendix 4.

4. Approved the Annual Investment Strategy and approved investments set out in Appendix 1 to Appendix 4.

5. Approved the Minimum Revenue Provision Policy set out in Appendix 2 to Appendix 4.

4.9 The Lord Mayor put the recommendations in paragraph 5 of the Cabinet report, Integrated Investment Framework 2021-2022 to the vote and there being no objections declared the recommendations **ADOPTED.**

RESOLVED:

That the full Council:

1. Approved and implement the Integrated Investment Framework set out in Appendix 5.

2. Approved that the target for the overall return on Council investments should aspire to match inflation;

3. Approved that the benefits of investing in the Pension Fund should be used as a benchmark when evaluating other investments;

4. Adopted the asset allocation percentages set out in the Framework and work towards achieving these;

5. Agreed that the overarching objective of this Framework is to achieve an overall return on Council investments aspiring to match inflation and to reduce costs and liabilities, whilst maintaining adequate cash balances for operational purposes, and not exposing the capital value of investments to unnecessary risk;

6. Approved that investments allocated to out-of-borough property developments should be considered individually and should outweigh the benefits of investing in-borough (which can have a number of non-commercial benefits, e.g., place making) and in a diversified property portfolio (acquisitions will be made out of borough only on an exceptional basis). Individual decisions should be subject to Cabinet Member approval;

7. Approved that the property and alternative asset allocation should focus on in-borough, with out of borough options being explored on an exceptional basis and subject to Cabinet Member approval;

8. Approved the Investment Executive to implement, monitor and report on the investment strategy.

4.10 The Lord Mayor put the recommendations in paragraph 6 of the Cabinet report, Pay Policy 2021-2022 to the vote and there being no objections declared the recommendations **ADOPTED.**

RESOLVED:

That the full Council:

Approved the Pay Policy for 2021 – 2022 as revised and attached to the end of this report.

5 LICENSING REPORT: BUSKING AND STREET ENTERTAINMENT POLICY

5.1 The council debated the report. Following debate, the Lord Mayor put the recommendations as set out in the report of the Executive Director for Environment and City Management to a series of votes and following electronic polls declared:

RESOLVED:

1. That the modifications to the Designating Streets Resolution as specified in paragraphs 1.2(1), 1.2(2), 1.2(3) and 1.2(4) of the report be Adopted.

2. That option ii) in relation to Pitch 23 King Charles statue as specified in paragraph 1.2(5) of the report be Adopted.

3. That the designating streets resolution be adopted, subject to the modifications specified in paragraph (4) below, to prohibit busking and street entertainment from all licensed streets save that busking and street entertainment will be permitted under and in accordance with (a) the terms and conditions of designated pitches and (b) the terms and conditions of a busking and street entertainment licence.

4. The designating resolution contains:

4.1 The designated streets and areas where busking and street entertainment is to be prohibited – the licensed streets, namely:

Paddington	Soho	Embankment
Mayfair	Leicester Square	Trafalgar Square
Marylebone	Chinatown	Whitehall
Bayswater	Piccadilly	Parliament Square
Oxford Street	Covent Garden	Victoria
Regent Street	The Strand	Knightsbridge
New Bond Street	Charing Cross	Belgravia

4.2. The busking and street entertainment pitches where busking and street entertainment will be permitted (under and in accordance with (a) the terms and conditions of designated pitches and (b) the terms and conditions of a busking and street entertainment licence – the busking pitches, namely:

Pitch 1: Marble Arch	Pitch 14: London Transport Museum
Pitch 2: Old Quebec Street	Pitch 15: St Pauls Church
Pitch 3: Vere Street	Pitch 16: St Martins
Pitch 4: Princes Street	Pitch 17: Trafalgar Square Charing Cross Rd
Pitch 5: Glasshouse Street	Pitch 18: Trafalgar Square North Terrace
Pitch 6: Eros Statue	Pitch 19: Trafalgar Square North Terrace
Pitch 7: Chinatown	Pitch 20: Trafalgar Square North Terrace
Pitch 8: Leicester Square North West	Pitch 21: Trafalgar Square North Terrace
Pitch 9: Leicester Square North East	Pitch 22: Trafalgar Square North Terrace
Pitch 10: Covent Garden James Street	Pitch 23: King Charles Statue
Pitch 11: Covent Garden James Street	Pitch 24 Northumberland Avenue
Pitch 12: Market Square James Street	Pitch 25 Charing Cross Station
Pitch 13: Royal Opera House	Pitch 26 Northumberland/Hungerford Bridge

4.3 The modified terms and conditions that apply for each busking pitch;

4.4 The modified terms and conditions for a busking and street entertainment licence; and

4.5 The application process (and fee) for a busking and street entertainment licence, including the process for applying for a variation of the standard terms and conditions.

5. The designating streets resolution shall come into effect on the 5th April 2021.

6 GENERAL PURPOSES COMMITTEE REPORT

Members Allowances Scheme 2021-2022 and Creation of Vice-Chair Posts for Planning and Licensing Committees

6.1 The Lord Mayor put the amendments moved by Councillor David Boothroyd and seconded by Councillor Matt Noble as set out below to the vote.

Text of amendment to be moved by Councillor David Boothroyd and seconded by Councillor Matt Noble:

1. In recommendation 1, at the end add “but with the deletion of the Special Responsibility Allowances for Planning and City Development Vice-Chair and Licensing Committee Vice-Chair”.

2. Delete recommendation 2.

6.2 Following an electronic poll the Lord Mayor declared the amendment **LOST**.

6.3 The Lord Mayor then put the recommendations as unamended to the vote and following an electronic poll declared the recommendations **CARRIED.**

RESOLVED:

1. Approved the Members' Allowances Scheme for 2021-2022 as set out in Appendix A to the report from 1 April 2021 subject to the inclusion of an uplift for both basic and special responsibility allowances in line with the approach outlined in paragraph 3.6 to the report.

2. Established the positions of Planning and City Development Vice-Chair and Licensing Committee Vice-Chair with immediate effect.

The Meeting ended at 9.33 pm

CHAIRMAN: _____ **DATE** _____

City of Westminster

Annual Council Report

Date:	**21 April 2021**
Classification:	**For General Release**
Title:	**Constitutional Matters**
Report of:	**Chief Executive and Director of Law**
Wards Involved:	**Not applicable**
Policy Context:	**Management of the Council**
Financial Summary:	**None**
Report Author and Contact Details:	**Reuben Segal** **Tel: 07890380137** **Email: rsegal@westminster.gov.uk**

1. Summary

1.1 The Council is required to confirm the proportional division of seats on the Standing Committees and to note the Members appointed to them. The Committees are required to appoint and confirm the proportional division of seats on their Sub-Committees and subsidiary bodies, and to note the Members appointed to them. The Committees will meet on the rising of the Annual Council Meeting to do this and, if necessary, but with the exception of the Council's Policy and Scrutiny Committees, appoint their Chairmen.

1.2 The Leader of the Council is responsible for the appointment of Cabinet Members and for the allocation of duties (terms of reference). The Cabinet Members as appointed by the Leader and their terms of reference are unchanged and these are set out in the Council's Constitution. The Leader of the Council has indicated that for the purposes of this report there are no changes to the Cabinet.

1.3 The Joint Committees are detailed in Chapter 3 Section 17 of the Constitution.

2. Recommendations

2.1 That the Standing Committees be established as listed in 2.2 below.

2.2 That the Council confirm the proportional division of seats on the Standing Committees as set out below:

Committee	Members	Proportionality	
		Con	Labour
Audit and Performance	4	3	1
General Purposes	4	3	1
Westminster Scrutiny Commission	6	4	2
Adult's & Public Health Services P&S	8	5	3
Communities, Regeneration & Housing P&S	8	5	3
Finance, Smart City & City Management P&S	8	5	3
Business and Children's P&S	8	5	3
Standards	6	4	2
Pensions Fund	4	3	1
Planning & City Development	14	9	5
Licensing Committee	15	11	4
	85	57	28

2.3 That the Council note the Members appointed to the Standing Committees by the Chief Executive following notification received from the respective party Chief Whip under the Local Government (Committees and Political Groups) Regulations 1990 as amended, set out in Appendix A. The terms of reference for the Standing Committees remains unchanged and can be found in the Constitution.

3. Background

3.1 The Local Government and Housing Act 1989 requires local authorities, where Members are divided into political groups, to review periodically the representation of the political groups on their Committees and Sub-Committees to ensure a political balance.

3.2 The following principles apply to the allocation of seats:

(a) That not all the seats on the body to which appointments are being made are allocated to the same political group;

(b) That the majority of seats on each Committee are allocated to a particular group if the number of persons belonging to that group is a majority of the authority's membership;

(c) That, subject to (a) and (b), when allocating seats to a political group, the total number of their seats across all the ordinary committees of the Council must reflect their proportion of the authority's membership; and

(d) Subject to (a) to (c), that the number of seats on each committee is, as far as possible, in proportion to the group's membership of the authority.

3.3 Sub-Committees are also governed by the political balance rules, but it is not necessary to add up all the Sub-Committee seats and then allocate them in proportion. As far as this is practicable, the allocation of seats on each Sub-Committee should reflect the proportional representation of the political groups on the Council.

3.4 Following the City Council Elections on 3 May 2018 the Conservative and Labour Groups hold, respectively, 41 and 19 of the total of 60 Council seats. On this basis the proportion by which seats on Committees should be allocated is 68.33% Majority Group and 31.66% Minority Group. It is acknowledged that there is currently a vacant seat in Churchill Ward. It is proposed however to keep the current allocation of committee seats detailed above in paragraph 2.2, which will be reviewed at the next Council meeting if this allocation of Council seats changes following the Churchill Ward by-election on 6 May 2021. Therefore, on the basis of the 85 committee seats proposed, this equates, with rounding, to 57 Majority Party and 28 Minority Party seats. The Chief Executive and the Director of Law have confirmed that this proposed allocation is in accordance with the proportionality rules.

3.5 Membership of the Council's Standing Committees and Sub-Committees is governed by Chapter 5, Section 23(1) which, in accordance with the Local Government (Committees and Political Groups) Regulations 1990, as amended, provides for Members of Standing Committees and Sub-Committees to be those whose names have been notified to the Chief Executive, who is the duly appointed proper officer for these purposes. The Chief Executive has the delegated power to appoint to all Standing Committees and Sub-Committees in accordance with notifications received from Party officers under the Regulations.

3.6 Both political groups on the Council have to notify the Chief Executive of the names of the Members to serve on the Standing Committees, Sub-Committees and subsidiary bodies. It is for the Council to note the Standing Committee memberships as set out in Appendix A to this report and for the Standing Committees, who are scheduled to meet following this Council meeting, to note their Sub-Committee memberships.

3.7 Standing Orders permit the Leader of the Council to nominate the Chairmen and Vice-Chairmen (if any) of Committees and the Committee then determines whether or not to appoint the members nominated. The Leader has indicated that there are no intended changes to the existing Chairmen already in post.

3.9 The City Council is required to appoint a Licensing Committee in accordance with the Licensing Act 2003. In accordance with the provisions of the Licensing Act the minimum number of Members who can be appointed to the Licensing Committee is 10 and the maximum 15. The Council, as the busiest Licensing authority, has always appointed the maximum.

3.10 The responsibility for the delegation of executive functions sits with the Leader who allocates these to the full Cabinet, a Cabinet Committee, a Cabinet Member or an Officer. The Leader of the Council has confirmed that she is content with the Scheme of Delegations for executive functions to Officers as set out in the Constitution. The terms of reference of the Cabinet, Cabinet Committees and Cabinet Members remain unchanged.

3.11 The City Council has a number of Joint Committees established in accordance with Section 101 of the Local Government Act 1972. These are as follows:

(a) The London Councils Grants Committee
(b) The London Councils Transport and Environment Committee
(c) The London Councils – Leaders Committee
(d) The North West London Joint Health Overview and Scrutiny Committee

3.12 The Constitution can be found on the Council's website: www.westminster.gov.uk. Officers have delegated authority to keep the Constitution up-to-date.

4. Financial Implications

4.1 There are no financial implications arising from this report as any costs can be met from within the existing budget provision.

5. Legal Implications

5.1 The Council is required to carry out a review of seats at least annually in accordance with the Local Government and Housing Act 1989 and the Local Government (Committee and Political Groups) Regulations 1990. These requirements are reflected in this report.

If you have any queries about this report or wish to inspect any of the background papers please contact Reuben Segal on 07890380137; Email: rsegal@westminster.gov.uk

Appendices:

- Appendix A – Memberships of the Standing Committees

WESTMINSTER CITY COUNCIL

COMMITTEE MEMBERSHIPS

Committee	Constitution	Proportionality		Membership
		Con	Lab	(C) Conservative (L) Labour (Ch) Chairman (VCh) Vice-Chairman (N) Nominated
Audit and Performance	4	3	1	Ian Rowley (Ch) (C) David Boothroyd (L) Danny Chalkley (C) Antonia Cox (C)
General Purposes	4	3	1	Paul Swaddle (Ch) (C) Melvyn Caplan (VCh) (C) David Boothroyd (L) Gotz Mohindra (C)
Pension Fund Committee	4	3	1	Eoghain Murphy (Ch) (C) Barbara Arzymanow (C) Angela Harvey (C) Patricia McAllister (L)
Pension Board				Tim Mitchell (C)

21 April 2021

WESTMINSTER CITY COUNCIL

POLICY AND SCRUTINY COMMITTEE MEMBERSHIPS

Committee	Constitution	Proportionality		Membership
		Con	Lab	(N) Nominated (C) Conservative (L) Labour (Ch) Chairman
Westminster Scrutiny Commission	6	4	2	Karen Scarborough (CH)(C) Andrew Smith (C) Iain Bott (C) Gotz Mohindra (C) Adam Hug (L) Nafsika Butler-Thalassis (L)
Adult's and Public Health P&S **NB:** The Urgency Sub-Committee membership of the Adult's and Public Health P&S Committee will be determined as necessary on a proportional split of 2:1	8	5	3	Iain Bott (Ch) (C) Eoghain Murphy (C) Margot Bright (C) Angela Harvey (C) Selina Short (C) Nafsika Butler-Thalassis (L) Maggie Carman (L) Ruth Bush (L)
Communities, Regeneration and Housing P&S	8	5	3	Andrew Smith (Ch) (C) Barbara Arzymanow (C) Antonia Cox (C) Ian Rowley (C) Elizabeth Hitchcock (C) Hamza Taouzzale (L) Guthrie McKie (L) Matt Noble (L)
Business and Children's P&S (The membership of this P&S Committee will include 4 co-opted members with voting rights).	8	5	3	Karen Scarborough (Ch) Lindsey Hall (C) Mark Shearer (C) Christabel Flight (C) Eoghain Murphy (C) Geoff Barraclough (L) Tim Roca (L) Aicha Less (L)

WESTMINSTER CITY COUNCIL
POLICY AND SCRUTINY COMMITTEE MEMBERSHIPS

Committee	Constitution	Proportionality		Membership
		Con	Lab	(N) Nominated (C) Conservative (L) Labour (Ch) Chairman
Finance, Smart City and City Management P&S	8	5	3	Gotz Mohindra (Ch) Susie Burbridge (C) Emily Payne (C) Lorraine Dean (C) Danny Chalkley (C) Adam Hug (L) Pancho Lewis (L) Paul Dimoldenberg (L)
Standards Committee	6	4	2	Judith Warner (Ch) (C) Richard Beddoe (C) Louise Hyams (C) Ian Adams (C) David Boothroyd (L) Patricia McAllister (L)
* Licensing Committee NB: The Licensing Urgency Sub-Committee membership is to be: Heather Acton (Ch) (C) Jacqui Wilkinson (C) Aicha Less (L) or such other Members of the Licensing Committee appointed by the Head of Legal and Democratic Services in accordance with his delegated authority.	15	11	4	Matthew Green (Ch) (C) (Ch Sub) Heather Acton (C) Barbara Arzymanow (C) Susie Burbridge (C) Richard Elcho (C) Murad Gassanly (Ch Sub) Jim Glen (Vch) (Ch Sub) (C) Louise Hyams (C) Tim Mitchell (Ch Sub) (C) Karen Scarborough (Ch Sub) Jacqui Wilkinson (C) Aziz Toki (L) Aicha Less (L) Maggie Carman (L) Rita Begum (L)

*The membership of the Licensing Sub-Committees (3 Members) are drawn from the list of Licensing Committee Members and appointed by the Director of Law in accordance with his delegated authority.

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WESTMINSTER CITY COUNCIL

COMMITTEE MEMBERSHIPS RELATING TO PLANNING

Committee	Constitution	Proportionality		Membership
		Con	Lab	(N) Nominated (C) Conservative (L) Labour (Ch) Chairman
Planning and City Development	14	9	5	Selina Short (C) Eoighan Murphy (C) Jim Glen (Vch) (C) Elizabeth Hitchcock (C) Mark Shearer (C) ~~Richard Elcho~~ (C) Louise Hyams (C) Robert Rigby (C) (Ch) James Spencer (C) David Boothroyd (L) Geoff Barraclough (L) Tim Roca (L) Matt Noble (L) Guthrie McKie (L)
Planning Major Applications	6	4	2	Robert Rigby (C) (Ch) Jim Glen (C) Louise Hyams (C) James Spencer (C) David Boothroyd (L) Geoff Barraclough (L)

WESTMINSTER CITY COUNCIL

COMMITTEE MEMBERSHIPS RELATING TO PLANNING CONT.

Committee	Constitution	Proportionality		Membership
		Con	Lab	(C) Conservative (L) Labour (Ch) Chairman (N) Nominated
Planning Applications (1)	4	3	1	Robert Rigby (Ch) (C) Susie Burbridge (C) Mark Shearer (C) Tim Roca (L)
Planning Applications (2)	4	3	1	James Spencer (Ch) (C) Louise Hyams (C) Antonia Cox (C) Matt Noble (L)
Planning Applications (3)	4	3	1	Jim Glen (Ch) Selina Short (C) Eoghain Murphy (C) Guthrie McKie (L)

Planning Reserves: Tony Devenish (C); Iain Bott (C)

21 April 2021

WESTMINSTER CITY COUNCIL

SUB-COMMITTEE MEMBERSHIPS RELATING TO THE GENERAL PURPOSES COMMITTEE

Committee	Constitution	Proportionality		Membership
		Con	Lab	(C) Conservative (L) Labour (Ch) Chairman
GP Urgency	3	2	1	Paul Swaddle (Ch) (C) Melvyn Caplan (VCh) (C) David Boothroyd (L)
Education (Awards) Appeals	4	3	1	Tim Barnes (Ch) (C) Jacqui Wilkinson (C) Karen Scarborough (C) Tim Roca (L)

21 April 2021

WESTMINSTER CITY COUNCIL

SUB-COMMITTEE MEMBERSHIPS RELATING TO THE AUDIT & PERFORMANCE COMMITTEE

Committee	Constitution	Proportionality		Membership
		Con	Lab	(C) Conservative (L) Labour (Ch) Chairman
AP Urgency	3	2	1	Ian Rowley (Ch) Elizabeth Hitchcock (C) David Boothroyd (L)
Appointments	4	3	1	Rachael Robathan (Ch) (C) Paul Swaddle (C) Melvyn Caplan (C) Guthrie McKie (L)
Staff Appeals	3	2	1	Melvyn Caplan (Ch) (C) Tim Mitchell (C) Guthrie McKie (L)

WESTMINSTER CITY COUNCIL

ADVISORY PANELS REPORTING TO THE CABINET MEMBER FOR FINANCE AND RESOURCES

Committee	Constitution	Proportionality		Membership
		Con	Lab	(C) Conservative (L) Labour (Ch) Chairman
Council and Staff Joint Consultation Committee *	5	4	1	Rachael Robathan (Ch) (C) Paul Swaddle (C) Tim Mitchell (C) Melvyn Caplan (C) Guthrie McKie (L)
Rating Panel *	4	3	1	Judith Warner (Ch) (C) Elizabeth Hitchcock (C) Eoghain Murphy (C) Patricia McAllister (L)
Discretionary Housing Payments Panel *	3	2	1	Susie Burbridge (Ch) (C) Louise Hyams (C) Karen Scarborough (C) Papya Qureshi (L) Membership drawn from this panel

WESTMINSTER CITY COUNCIL

COMMITTEES OF THE CABINET

Cabinet CIL Committee	3	3	NA	Matthew Green (Ch) Melvyn Caplan Paul Swaddle

* Proportionality Rules do not apply

Miscellaneous Panels:

Adoption & Fostering: Susie Burbridge and Louise Hyams

Lead Members appointed by the Leader:

Ian Adams – LGBTQ+ Lead Member	Reports to Communities
Tim Barnes – Lead Member for Soho	Reports to Business and Planning
Jim Glen – Cycling Champion	Reports to City Management
Mark Shearer – Armed Forces Champion	Reports to Communities
Karen Scarborough – Lead Member for Air Quality	Reports to Communities
Jacqui Wilkinson – Animal Welfare Champion	Reports to City Management
Lorraine Dean – SEND & Learning Disabilities (Adults)	Reports to Adults

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City of Westminster

Council Meeting

Wednesday 21 April 2021

Future Policy Plan

No.	Subject	Cabinet Member Portfolios	Lead Officer
1	Addressing Dementia	Adult Social Care and Public Health	Bernie Flaherty
2	Adult Education	Business, Licensing and Planning	Debbie Jackson
3	Affordable Business Space	Business, Licensing and Planning	Debbie Jackson
4	Affordable Childcare	Young People and Learning	Sarah Newman
5	Affordable Housing	Communities and Regeneration Business, Licensing and Planning	Debbie Jackson
6	Air Quality	Communities and Regeneration	Raj Mistry
7	Alternative Education	Young People and Learning	Sarah Newman
8	Anti-social Behaviour	Communities and Regeneration	Raj Mistry
9	Apprenticeships	Business, Licensing and Planning	Debbie Jackson
10	Assets of Community Value	Business, Licensing and Planning	Debbie Jackson
11	Benefits administration	Finance and Smart City	Gerald Almeroth
12	BIDS	Business, Licensing and Planning	Debbie Jackson
13	Business Rates	Finance and Smart City	Gerald Almeroth
14	Capital Programme	Finance and Smart City	Gerald Almeroth
15	Care Act	Adult Social Care and Public Health	Bernie Flaherty
16	CCTV	City Management Communities and Regeneration	Raj Mistry
17	Child poverty	Adult Social Care and Public Health Young People and Learning	Sarah Newman Bernie Flaherty
18	Child Protection	Young People and Learning	Sarah Newman
19	Childhood Obesity	Adult Social Care and Public Health Young People and Learning	Sarah Newman Bernie Flaherty

20	City for All	Leader of the Council	Stuart Love
21	Combating Long Term Unemployment	Business, Licensing and Planning	Debbie Jackson
22	COVID-19 response and city renewal	Leader of the Council	Stuart Love
23	Clinical Commissioning Groups	Adult Social Care and Public Health	Bernie Flaherty
24	Climate Emergency	Leader of the Council	Raj Mistry
25	Commercial Opportunities	Finance and Smart City	Gerald Almeroth
26	Community Cohesion	Communities and Regeneration	Raj Mistry
27	Community Engagement	Communities and Regeneration Business, Licensing and Planning (Neighbourhood Forums/ Amenity Societies)	Pedro Wrobel Debbie Jackson
28	Community Infrastructure Levy	Business, Licensing and Planning	Pedro Wrobel Debbie Jackson
29	Corporate Parenting	Young People and Learning	Sarah Newman
30	Council Budget & Financial Management	Finance and Smart City	Gerald Almeroth
31	Council Management	Leader of the Council	Stuart Love
32	Council Tax	Finance and Smart City	Stuart Love Gerald Almeroth
33	Counter-terrorism	Leader of the Council	Stuart Love Raj Mistry
34	Crossrail 1and 2	Business, Licensing and Planning	Debbie Jackson
35	Customer Services	Finance and Smart City	Gerald Almeroth
36	Cycling	City Management	Raj Mistry Debbie Jackson
37	Debt Management	Finance and Smart City	Gerald Almeroth
38	Devolution	Leader of the Council	Stuart Love
39	Encouraging social enterprise	Business, Licensing and Planning	Debbie Jackson
40	Equalities	Communities and Regeneration	Stuart Love

			Lee Witham
41	Family Recovery / Troubled Families	Young People and Learning	Sarah Newman
42	Fostering and Adoption	Young People and Learning	Sarah Newman
43	Education	Young People and Learning	Sarah Newman
44	Freedom Pass	Adult Social Care and Public Health	Bernie Flaherty
45	Gangs & Youth Violence	Young People and Learning Communities and Regeneration	Sarah Newman Raj Mistry
46	GP Quality & Performance	Adult Social Care and Public Health	Bernie Flaherty
47	Green Spaces & Parks	City Management	Raj Mistry
48	Growth and Economic Development	Business, Licensing and Planning	Debbie Jackson
49	Public Health	Adult Social Care and Public Health	Bernie Flaherty
50	Healthwatch Westminster	Adult Social Care and Public Health	Bernie Flaherty
51	Homelessness / Rough Sleeping	Communities and Regeneration Housing	Raj Mistry Debbie Jackson
52	Housing Revenue Account	Housing Finance and Smart City	Debbie Jackson Gerald Almeroth
53	Housing Strategy & Housing Renewal	Housing	Debbie Jackson
54	Housing Service	Housing	Debbie Jackson
55	Health & Wellbeing Strategy and the Sustainability and Transformation Plan (STP)	Adult Social Care and Public Health	Stuart Love Bernie Flaherty
56	Digital Strategy	Finance and Smart City	Gerald Almeroth
57	Information Technology Strategy	Finance and Smart City	Gerald Almeroth
58	Integrated Business Centre	Finance and Smart City	Gerald Almeroth
59	Legal Services	Finance and Smart City	Tasnim Shawkat
60	Libraries	Young People and Learning	Sarah Newman
61	Licensing	Business, Licensing and Planning	Raj Mistry
62	Local Government Finance	Finance and Smart City	Gerald Almeroth

63	London Plan	Business, Licensing and Planning	Pedro Wrobel Debbie Jackson
64	Protests & demonstrations	Leader of the Council Communities and Regeneration City Management	Raj Mistry
65	Managing the public realm	Business, Licensing and Planning City Management	Debbie Jackson Raj Mistry
66	Utility Companies	City Management	Raj Mistry
67	Mayor of London & London Governance	Leader of the Council	Stuart Love
68	Natural Environment	City Management	Raj Mistry
69	Neighbourhood Forums	Business, Licensing and Planning	Pedro Wrobel
70	Ward budgets	Communities and Regeneration	Richard Cressey
71	Overcrowding (Housing)	Housing	Debbie Jackson
72	Parking services and enforcement	City Management	Raj Mistry
73	Development Planning	Business, Licensing and Planning	Debbie Jackson
74	Policing	Communities and Regeneration	Raj Mistry
75	Policy and Scrutiny	Leader of the Council	Richard Cressey
76	Preventing Re-offending	Communities and Regeneration	Raj Mistry
77	Procurement	Finance and Smart City	Gerald Almeroth
78	Corporate Property	Finance and Smart City	Gerald Almeroth
79	Tenancy Agreements (residential)	Housing	Debbie Jackson
80	Public Conveniences	City Management	Raj Mistry
81	Queens Park Community Council	Communities and Regeneration	Pedro Wrobel
82	Royal Parks	Leader of the Council	Raj Mistry Debbie Jackson
83	School Meals	Young People and Learning	Sarah Newman
84	School Nursing	Adult Social Care and Public Health Young People and Learning	Bernie Flaherty Sarah Newman
85	Sexual Health	Adult Social Care and Public Health	Bernie Flaherty

86	Short Term Lets	Communities and Regeneration	Raj Mistry
87	City Promotions, Events and Filming	Leader of the Council	Pedro Wrobel
88	Special Needs Provision	Young People and Learning	Sarah Newman
89	Specialist Housing Strategy for Older People	Adult Social Care and Public Health Housing	Bernie Flaherty Debbie Jackson
90	Sports & leisure services	City Management	Raj Mistry
91	Staffing	Leader of the Council	Stuart Love Lee Witham
92	Street Entertainment	Communities and Regeneration Business, Licensing and Planning	Raj Mistry
93	Street Management	Communities and Regeneration	Raj Mistry
94	Substance misuse	Adult Social Care and Public Health	Bernie Flaherty
95	Support for small businesses	Business, Licensing and Planning	Debbie Jackson
96	Supporting carers	Adult Social Care and Public Health	Sarah Newman Bernie Flaherty
97	City Plan	Business, Licensing and Planning	Pedro Wrobel Debbie Jackson
98	Transport for London	City Management	Raj Mistry
99	Bi-borough	Leader of the Council	Stuart Love
100	Violence Against Women & Girls	Communities and Regeneration Adult Social Care and Public Health	Raj Mistry Bernie Flaherty
101	Voluntary sector and community support, inc Westminster Connects	Communities and Regeneration	Debbie Jackson
102	West End Partnership	Leader of the Council	Stuart Love
103	Oxford Street District	Leader of the Council City Management	Debbie Jackson
104	Emergency Planning	Leader of the Council	Raj Mistry
105	City Management	City Management	Raj Mistry
106	Environment	City Management Communities and Regeneration	Raj Mistry

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Report of the Cabinet Member for Business, Licensing and Planning (Councillor Matthew Green)

Adoption of Westminster's City Plan 2019 - 2040

(a) The Cabinet Member for Business, Licensing and Planning has considered a report which is Appendix 1 to this report.

(b) The council's strategy, City for All, sets an ambition for Westminster as a city where people live in a healthy, sustainable and safe environment, can grow and learn throughout their lives, build fantastic careers in world-leading industries, have access to high quality, affordable homes and retire into the community with dignity and pride.

(c) The City Plan is the spatial interpretation of this strategy, providing a framework for all future development in the city. It provides a robust and up to date policy framework for the taking of planning decisions across the city and is supported by a Policies Map which is the illustration of boundaries for policy designations.

(d) The council has undertaken a full revision to the City Plan pursuant to Regulation 22 of the Town and Country Planning (Local Planning) (England) Regulations 2012.

(e) Following a formal public examination, the appointed Inspectors set out a schedule of modifications they considered necessary to make the Plan sound before adoption. The main modifications public consultation was undertaken between 30th November 2020 to 18th January 2021. The Inspectors' final report, closing the public examination was received on 19th March 2021. The Inspectors considered the responses to all stages of public consultation on the Plan and oral representations made during the public hearings. They have endorsed the Plan to be sound, with main modifications are set out in their report (Appendix 1 to the Cabinet Member Report referred to in paragraph a).

(f) An Integrated Impact Assessment (IIA) which includes a Sustainability Appraisal, Health and Wellbeing, Crime, Safety and Community Assessments; and a Habitats Impact Assessment were published alongside the submission City Plan. A further Sustainability Appraisal was undertaken on the modifications the Inspectors considered necessary for the Plan to be found sound ahead of public consultation on those modifications. These assessments show that overall, the policies in the Plan, will be beneficial for the environment and health and wellbeing in Westminster.

(g) Under the Equalities Act 2010 the council has a "public sector equality duty". This means that in taking decisions and carrying out its functions it must have due regard to the need to eliminate discrimination, harassment, victimisation and any other conduct prohibited by the 2010 Act.

(h) The equalities implications of the policies in the adopted City Plan have been assessed as part of the IIA and demonstrates that none of the proposed

policies are expected to have a negative impact on any of the groups with protected characteristics under the 2010 Act and the Public Sector Equalities Duty has been met.

(i) Once adopted, the City Plan will be the Local Plan for the city and together with the London Plan (as the Spatial Strategy for London) and any 'made' Neighbourhood Plans will make up the statutory development plan for Westminster.

The Council is recommended:

(i) Pursuant to Regulation 26 and 35 of the Town and Country Planning (Local Planning) (England) Regulations 2012 to adopt the City Plan 2019 - 2040 and supporting Policies Map.

Councillor Matthew Green, Cabinet Member for Business, Licensing and Planning

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Local Government Act 1972 – Background Papers

Report considered by the Cabinet Member for Business, Licensing and Planning

Appendix 1 – Adoption of Westminster's City Plan 2019-2040

https://committees.westminster.gov.uk/ieDecisionDetails.aspx?ID=1323